

Career & Tech FAX (914) 248-2473
Pines Bridge FAX (914) 248-3801

Walden FAX (914) 245-2427
Fox Meadow FAX (914) 248-3659

Administration of Medication During School Hours
Use this form for both prescription and over-the-counter medication

When it is necessary for a child to take medication during school hours, the school nurse may administer medication to the student at the written direction/authorization of the physician, and parent/guardian. Please complete this form and submit to the School Health Office with the medication to be administered. No medication will be administered prior to receiving the completed form.

Please note:

Students are not permitted to carry medication on their person, nor may they take medication without written direction of the physician and the parent /guardian.

Medications should be delivered to the Health office by parent, guardian or other adult designee.

All medications must be delivered to the Health office in the original pharmacy container, or in a pharmacy labeled duplicate container. Over-the-counter medication must be delivered in original package/container.

Medication orders must be renewed at the start of each school year.

To Be Completed By Parent or Guardian

I, hereby, request that the school nurse administer the medication to my child as stated below by our physician.

Child's Name Teacher School

Phone Number Parent's Signature

Work Phone- Ext. Date

To Be Completed By Physician

_____ is to receive _____
Child's Name Medication

Dosage Frequency Expiration Date

Method of Administration

Reason for Medication

Symptoms Indicating an Emergency

Response to Emergency

Comments

Physician's Signature Physician's Address

Telephone Number Order Date