



# The Third Annual Educational Office Professionals Institute

Mindfulness and its implications for the office professional's work is the focus of this year's Office Professionals Institute. The day features both a keynote speaker and a choice of four breakout sessions including communication skills, technology applications, and more.

**Presenters:** Michelle Lieblein, LMSW, and Hank Linden, LMSW, Employee Assistance Program Representatives  
Rob Lieblein, Mindfulness Educator, RYT, Founder of Hudson Valley Mindfulness.

**Date:** November 6, 2018 (Election Day)

**Time:** 8:30 a.m. – 3:30 p.m.

**Audience:** District and School Level Clerical Support Personnel

**Fee:** \$175

CANCELLATIONS MUST BE RECEIVED AT LEAST 7 DAYS PRIOR TO THE PROGRAM START DATE  
ALL FEES ARE ELIGIBLE FOR STATE AID - SCHOOL DISTRICTS WILL BE BILLED THROUGH CO-SER 614

To register on-line go to: My Learning Plan at [www.pnwboces.org/catalog](http://www.pnwboces.org/catalog)

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