

PLEASE NOTE:

An on-line searchable directory of BOCES personnel including department, location, extension, and phone number is available at:

<http://pnwboces.org/PersonnelListing.aspx>

**POLICE, AMBULANCE AND FIRE DEPARTMENT
DIAL 911
AND INFORM SWITCHBOARD – x0 or 377**

BOCES PHONE NUMBERS – outside callers may direct dial extensions by dialing the following:

Main Yorktown Campus (switchboard) 914 -245-2700

Yorktown campus (excluding 3800 series) 914 -248-2+ extension.

Yorktown campus (if the extension number is part of the 3800 series) 914- 248-3+ 800 extension.

Fox Meadow campus 914-248-3+ extension (regardless of what the extension number is).

QUICK DIRECTORY and FAX NUMBERS

Outside callers may direct dial extensions by dialing the following: *Main Yorktown Campus (switchboard) 914- 245-2700. Yorktown campus (excluding 3800 series) 914- 248-2+ extension. Yorktown campus (if the extension number is part of the 800 series) 914-248-3+ extension. Fox Meadow campus 914- 248-3+ extension (regardless of what the extension number is).*

<i>Department/FAX</i>		<i>Contact Person</i>	<i>Phone Extension</i>
Administration	248-2308	District Superintendent/James M. Ryan	302
	248-2308	Assistant Superintendent/John McCarthy	304
	248-2308	Assistant Superintendent/Lynn Allen	311
	248-2308	Assistant Superintendent/Todd Currie	320
Board of Cooperative Educational Services	248-2308	Richard Kreps, President	302
		Cathy Lilburne, Vice President	302
		Anita Feldman, Trustee	302
		Douglas Glickert, Trustee	302
		Tina Mackay, Trustee	302
		Mary Cay Nilsen, Trustee	302
	Frank Schneckner, Trustee	302	
Business Office	245-4540	Assistant Superintendent for Business/Todd Currie	320
	245-4540	Accounts Payable-A-L/Janice Taylor	324
	245-4540	Accounts Payable-M-L/Beth Melagrano	326
	245-4540	Accounts Receivable/Mike Feldman	323
	245-4540	School Business Administrator/Joy Myke	325
	245-4540	Support Services Coordinator/Patti Pfister	698
	245-4540	Banking/Stella Marchionna	319
	245-4540	Certificates of Insurance/Mike Feldman	323
	245-4540	Medicare/Stella Marchionna	319
	245-4540	Payroll/Nancy Mazza	327
	245-4540	Payroll/Robert Mark	317
	245-4540	Nextel Bills/Petty Cash/Fixed Assets/Stella Marchionna	319
	245-4540	Purchase Orders-Forms, Numbers/Meilisa Arlt	316
	245-4540	Purchasing/Fixed Assets/Don Mahler	398
	245-4540	Special Aid Fund/Stella Marchionna	319
	245-4540	Student Accidents/Mike Feldman	323
	245-4540	Thefts/Incidents/Mike Feldman	323
	245-4540	Travel & Expense Claims/Don Mahler	398
	245-4540	Treasurer/Mona Kelly	315
	245-4540	Workers Comp/Mike Feldman	323
245-4540	Educational Printing Services/Lori Boffi	396	
245-4540	Educational Printing Services/Jaclyn Zenhausern	396	
Career & Technical Education	248-2462	Director/Catherine Balestrieri	452
	248-2472	Executive Principal Tech Center/Stephen Lowery	424
	248-2206	Career Academy Principal Tech South & Building E/ James Bellucci	212
	248-2410	Coordinator of Adult & Continuing Education/Alyson Trudeau	408
	248-2387	Administrative Assistant/Carol Chiara	409
	245-2472	Admissions Counselor/Karen Carey	427
	962-4787	Attendance/Mary Ellen Cassidy	451
		Continuing Education	
	248-2410	Adult & Continuing Education Programs	430
	248-2410	Adult Career & Technical Education Programs	412
	248-2410	Adult Literacy Programs/TASC	416
	248-2410	Adult Admissions/LuAnn Spano	440
	248-2410	Adult CNA/Practical Nursing	413
		Secondary Class Listings	
	248-2472	Alternative Options/TASC	404
	NA	Animal Care	834
	NA	Animation & Motion Graphics	213
	NA	Architectural Design & Modeling	418
	NA	Auto Body	589/473

<i>Department/FAX</i>	<i>Contact Person</i>	<i>Phone Extension</i>
NA	Auto Mechanics:	
	Tech Center	471
	Building "E"	239
248-3882	Baking & Pastry Arts	236
NA	Barbering	496
NA	Carpenter's Assistant Trainee	476
NA	Carpentry	476
NA	Childcare Assistant	214
NA	Child Development and Education	214
NA	CNA (Certified Nurse Aide)	442
NA	Computer Graphics	808
NA	Construction Electricity	480
NA	Construction Technology	240
NA	Cosmetic Services	496
NA	Cosmetology	468/496/497/498/499
NA	Cosmetology Appointments	248-2499
NA	Culinary Arts	236/827/238
NA	Digital Film, Video & Audio Production	225
NA	Digital Media	213
NA	Emergency Medical Technician	427
NA	ENL Auto Body	473
NA	ENL Auto Mechanics	471
NA	ENL Business & Computer Technology	833
NA	ENL Childcare Assistant	214
NA	ENL Carpentry	476
NA	ENL Cosmetology	497
NA	ENL Law Enforcement	443
NA	ENL Medical Assistant	263
NA	ENL Retail Services	482
NA	ENL TASC/Alternate Options	859
NA	ENL Urban Forestry	481
NA	ENL Welding	241
NA	ENL Immersion	465
NA	Employability through the Arts	214
NA	Fashion Design and Merchandising	219
NA	Food Preparation Assistant	238/827
NA	Food Service Transition to Work	210
NA	HVAC/Plumbing/Pipe Fitting	477
NA	Introduction to Health Occupations (9 th & 10 th Graders)	429
NA	Introduction to Engineering (9 th & 10 th Graders)	224
NA	Law Enforcement/EMS	443
NA	Masonry	240
NA	Medical Assistant	877
NA	Microcomputer Technology	441
NA	New Visions - Engineering	479
NA	New Visions - Health	442
NA	Preservation/Restoration/Commercial Masonry	240
NA	Retail Services	482
NA	Small Engine Repair/Motorcycle Technology	474
NA	Sports Medicine	773
248-2206	Summer Camp	220
NA	TASC Testing/Screening (Secondary)	
NA	Tilly Foster Educational Institute	845-808-1651 x40304
NA	Urban Forestry/Arboriculture	481
NA	Veterinary Science	834
NA	Welding	241
NA	Custodian's Office Tech Center	466
NA	Custodian's Office Tech South	218
248-2410	Financial Aid/Bursar/Antonio Paone	425
	Notary Public/Alyson Trudeau, Catherine Connolly	408/417
962-4787	Nurse/Patricia Cartelli	444
248-2472	School Counselor/Maggie Almonte	404
248-2206	School Counselor/Gerry Battista	220
248-2472	Tech Center-Main Office	210
248-2206	Tech South-Main Office	451

<i>Department/FAX</i>		<i>Contact Person</i>	<i>Phone Extension</i>
Copy Center	248-2419	Copy Center/Lori Boffi	396, 819
Creative Services		Karen Fuchs	310
		Visual Design/Tricia Herbold	891/310
		Media Production Services/Ed Catapano	226/310
Curriculum and Instructional Services (CIS)	248-2390	Director of CIS/ Marla Gardner	332
	248-2390	Administrative Assistant/Rosemarie Miraglia	340
	248-2390	Administrative Mentoring Program	330
	248-3838	Arts in Education/Stacy Chryssikos	349
	248-2390	Assistant Director of CIS/Fred Ende	333
	248-2390	Center for Environmental Education/Dorna Schroeter	335
	248-2390	Curriculum Staff Development	333
	245-3049	Elementary Science Program	685
	845-228-1297	Madden Outdoor Education Center	845-225-9256
	248-2390	Regional Science Coordinator/David Jacobs	336
	248-2390	Science 21/David Jacobs	336
	248-2390	Summer Regents Administration	340
	248-2390	Teacher Center/Jackie Levine	343
	248-2390	Young Authors' Conference	330
Emergencies		Police, Ambulance and Fire Department also notify Switchboard	Dial 9 and then 911
	245-4550	Bldg. A/Karen Fuchs	310
		Longview Associates	1-800-666-5327
	962-6819	Projects	854
	248-3801	Pines Bridge	250 or 254
		Poison Control	1-800-222-1222
	248-3659	Fox Meadow	640 or 660
	962-4787	Tech Center	444
	245-2427	Walden	270 or 282
	962-6819	Safety and Risk Management/Frank Guglieri	457
Employee Assistance Program		Longview Associates	1-800-666-5327
Guidance & Child Study	248-2387	Coordinator Guidance & Child Study Center – Neil Boyle	352
	248-2387	Testing/Assessments – Janice Belloise	
Health Benefits Consortium	962-6819	Kim Weisgerber/Bharat Mistry	455, 459
Human Resources & Professional Development	248-2308	Director of Hum. Res. & Prof. Dev./Michael Skerritt	306
		Aetna – Health Insurance	1-877-223-1685
		Prescriptions ONLY –Navitus	
	248-2308	Attendance/Lisa Perrone	314
	248-2308	Benefits/Hallie Hirsch	313
	248-2308	Certification/Michael Skerritt	306
	285-2009	Civil Service Office: Exam Unit	995-2122
		Civil Service Job Descriptions	westchestergov.com
	248-3896	Classified Staff Development/Marguerite Guglielmo	309
		Employee Assistance Program-Longview Assoc.	1-800-666-5327
		Guardian	
		- Dental	
		- DG-PPO	1-800-541-7846
		- DHMO	1-888-618-2016
		- Vision Insurance – VSP	1-877-814-8970
	248-2308	Mentor Teacher/Intern Program	367
	518-486-4382	NYS & Local Retirement System	
		Membership Services	1-518-474-7736
		Disability Retirement	1-518-474-2078
		NYS Teachers' Retirement System Membership Services	1-800-348-7298
			1-518-447-2828
	248-2308	Personnel/Donna Ardovini	312
		Records Access Officer/Michael Skerritt	306
		Social Security Office	1-800-772-1213

<i>Department/FAX</i>		<i>Contact Person</i>	<i>Phone Extension</i>
Information Technology	248-2308	Director/Jamie Molina	825
	248-2308	WinCap /Manager/Diane Dursi	328
	248-2308	Help Desk	888
Library System (School)	248-2419	School Library Systems Coordinator/Joseph Mannozi Library Clerk/Kathy Friedlander	391/392
Mailroom/SSB	248-4540	Mail Clerk/Kathy Rochet	376
Negotiation Clearinghouse Services	962-6819	Marie Ackerman/Evelyn Case/Bharat Mistry	458/454/459
NY State Ed-Special Ed in Hudson Valley, Vesid Office – Violet McCallop	245-2952	Outside Agency	245-0010
Operations and Maintenance	245-0182	Director of Facilities/Katharina Cerreta	203
	245-0182	Secretary to School Administrator/Lynn Nole	201
Pool	248-3801	Pines Bridge	267 or 250
Regional Information Center	248-2308	Regional Coordinator/John Hall	375
Center for Educational Leadership and HR Services (formerly Regional Personnel Services)	248-3896	Program Developer/Renée Gargano & Joan Thompson	395/864
		Manager/Marguerite Guglielmo	309
		Director of Center for Educational Leadership Joan Thompson	864
	248-3896	Classified Staff Development Workshops (BOCES and districts)/Marguerite Guglielmo	309
		EAP Co-Ser/ Marguerite Guglielmo	309
		Educational Policy Fellowship Program	309
		Future School Leaders Academy/Joan Thompson	864
248-3896	Job Postings Online/Maria Biagini	358	
248-3896	Online Application System/Maria Biagini	358	
Regional Special Education Technical Assistance Support Center – Lower Hudson (RSE-TASC)	962-9579	Director/Patti Slobogin/Leslie Zedlovich	290/289
Risk Management	962-6819	Risk Manager/Bharat Mistry	459
Safety	962-6819	Regional Safety Coordinator/Frank Guglieri	457
	962-6819	Regional Safety Technician/Carol Sneyd	854
School Communications	TBA	School Communications Director/Ellen Lane/ Colleen Cox	235/381
Special Education	248-2387	Director of Special Education/Shelley Einbinder-Fleischmann	350/351
	248-2387	Assistant Director of Special Education/Lisa Hammel	248-3680
	248-2387	Student Referrals – Lisa Faivre	360
	NA	Adult Dining Room	266
	NA	Gyms – Both Large Green Gym & Small White Gym	270
	248-3801	Pines Bridge/SE Supervisor/Csilla Mate	250/252
	NA	Pines Bridge Custodian's Office	262
	248-3801	Pines Bridge Nurse/Kelly Damiano	254
	245-2427	LSB, ITSP, Related Services/SE Program Supervisor/Fred Santoli	248-3643 248-2363
	248-3659	High School & Middle School Programs at Fox Meadow/ SE Supervisor/ Nicole Murphy	248-2357
	248-3659	High School Programs at Fox Meadow/Nurse/ Sandy Rosenblatt	248-3660 248-3640
	245-2891	Coordinator Lower Hudson Special Education Technical Assistance & Support Center/Patti Slobogin	290
	NA	Swimming Pool	267 or 250

<i>Department/FAX</i>	<i>Contact Person</i>	<i>Phone Extension</i>
245-2427	Walden/Learning Center/SE Supervisor/ Michael Sowul	270 272
NA	Walden Custodian's Office	283
245-2427	Walden Special Ed Library	284
245-2427	Walden Nurse/Cindy Scinto/Lorraine Macko	282 270
Switchboard	245-4540 Katherine Quas/ Arlene Creighton	245-2700
United Staff Association	NA	962-9579
Welfare Fund	Cook Associates	914-250-0700

CONFERENCE ROOMS

<i>LOCATION</i>	<i>ROOM</i>	<i>PHONE</i>
<i>Pines Bridge</i>	Conference Room	253
	Dining Room	No phone
<i>Projects Building</i>	Conference Room	914-248-3841
	Main Hall	No phone
	Room 200	914-607-6735
<i>School Services Building</i>	Apple	914-248-3673
	Birch	914-607-6742
	Elm	914-248-2355
	Maple	914-248-2448
	Oak	914-607-6739
	Pine	914-607-6744
	Redwood	914-607-6740
	Spruce	914-248-2385
<i>Walden</i>	Adult Dining Room	265
	Student Lunchroom	No Phone
	Teacher's Lounge	140

LABS

<i>LOCATION</i>	<i>ROOM</i>	<i>PHONE</i>
<i>Tech Center</i>	Computer Lab 119A	490
	Computer Lab 119B	491
	Computer Lab 119C	492
	Computer Lab 119D	418
	Computer Lab 119E	482
	Computer Lab 231	874
<i>Tech South</i>	Computer Lab	808
<i>Building E</i>	Computer Lab	242

ACRONYMS

ACES	Administrative Committee for Effective Solutions
AIE	Arts in Education
AHS	Alternative High School
APPR	Annual Professional Performance Review
ASA	Administrators and Supervisors Association
ASBO	Association of School Business Officials
BCEA	BOCES Classified Employees Association
BOCES	Board of Cooperative Educational Services
CADD	Computer Assisted Drawing & Design
CASSTLE	Collaborative Academics and Social Skills in a Transitional Learning Environment
CNA	Certified Nurse Aide
CD	Communication Disorder
CEC	Council for Exceptional Children
CEE	Center for Environmental Education
CEL	Center for Educational Leadership
CEL & HRS	Center for Educational Leadership and HR Services
CIS	Curriculum and Instructional Services
CLASS	Collaborative Learning and Social Skills
CLASS-NY	Cooperative Liquid Assets Securities System - NY
COP	Community Outreach Program
CO-SER	Cooperative Service
CSA	Chief School Administrator
CSE	Committee on Special Education
CTE	Career and Technical Education
DI	Destination Imagination
DMO	Dental Maintenance Organization
EAP	Employee Assistance Program
EFS	Education for Sustainability
ELA	English Language Arts
EPE	Employment Preparation Equivalent
ELL	English Language Learners
ESOL	English for Speakers of Other Languages
ESP	Elementary Science Program
ESY	Extended School Year
FAWL	Family Adult Workplace Literacy
FERPA	Family Educational Rights and Privacy Act
FMLA	Family and Medical Leave Act
FSLA	Future School Leaders Academy
HBC	Health Benefits Consortium
HMO	Health Maintenance Organization
HR	Human Resources
IDT	Intensive Day Treatment
IT	Information Technology
JMT	Joint Management Team
JPC	Joint Policy Committee
LHAPPA	Lower Hudson Association of Pupil Personnel Administrators
LHEC	Lower Hudson Education Coalition
LHCSPA	Lower Hudson Council of School Personnel Administrators
LHRIC	Lower Hudson Regional Information Center

LOTE	Language Other Than English
LPN	Licensed Practical Nurse
LSB	Local School Building
MD	Multiply Disabled
NASP	National Association of School Psychologists
NTHS	National Technical Honor Society
NYASBO	New York Association of School Business Officials
NYASP	New York Association of School Psychologists
NYSASPA	New York State Association of School Personnel Administrators
NYSKOSS	New York State Council of School Superintendents
NYSGFOA	New York State Government Finance Officers Association
NYSSBA	New York State School Boards Association
OC21	Online Courses for the 21 st Century
OLAS	Online Application System
O&M	Operations and Maintenance
PBIS	Positive Behavioral Incentives and Supports
PDP	Professional Development Plan
PO	Purchase Order
PSN	Program Serial Number
RAHS	Regional Alternative High School
RIC	Regional Information Center
RSE-TASC	Regional Special Education Technical Assistance and Support Center
RSS	Regional Summer School
RTTT	Race to the Top
RYLO	Regional Youth Leadership Organization
SAANYS	School Administrators Association of New York State
SBA	School Business Administrators
SCD	Severe Communication Disorder
SCS	School Communications Service
SED	State Education Department
SLSA	School Library System Association
SPA	School Purchasing Association
SS/ELA	Social Studies/English Language Arts
TAH	Teaching American History
TBI	Traumatic Brain Injury
TC	Hudson River Teacher Center
USA	United Staff Association
VATEA	Vocational and Technical Education Act
VESID	Vocational and Educational Services for Individuals with Disabilities
VICA	Vocational Industrial Clubs of America (Skills USA)
WEP	Welfare Education Program
WHGWC	Women Helping Girls with Choices
WIA	Workforce Investment Act
WPRCA	Westchester Putnam Rockland Counseling Association
WPSBA	Westchester Putnam School Boards Association
YAC	Young Author's Conference

What	Where	Who	Ext.
Accounts Payable:			
Vendors A-L	Business Office	Janice Taylor	324
Vendors M-Z	Business Office	Beth Melagrano	326
Accounts Receivable/Billing	Business Office	Mike Feldman	323
Administrative Mentoring Program	CIS	Marla Gardner	332
Administrative Workshops-BOCES	Hum. Res. & Prof. Dev.	Michael Skerritt	306
Administrative Workshop—Component Districts	Center for Educational Leadership and HR Services	Nancy Organ	309
Admissions Counselor-Secondary Ed.	Career & Technical Ed.	Karen Carey	427
Adult & Continuing Ed Programs	Career & Technical Ed	Gloria Vazquez	430
Adult Admissions	Career & Technical Ed	Lauren McGuire	436
Adult Dining Room	Business Office	Leo Penzine	266
Adult Ed - Literacy Programs	Career & Technical Ed.	Alyson Trudeau/Jean Giordano	408/414
Aetna	Outside Agency		1-877-223-1685
AHERA 2 hour training	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Alternative High School - AHS	Special Education	Nicole Murphy/MaryEllen Matranga	248-3640
Apprentice Gourmet	Career & Technical Ed	Christina Holic	264/265
Archives – BOCES	School Communications	Ellen Lane/Colleen Cox	235/381
Arts in Education	CIS	Stacy Chryssikos/Iris Niwinsky	349/339
Assistant Business Manager	Business Office	Joy Myke	325
Attendance Information/Employees	Hum. Res. & Prof. Dev.	Lisa Perrone	314
Attendance - Tech Center	Career & Technical Ed	Mary Ellen Cassidy	451
Bank Deposits	Business Office	Stella Marchionna	319/315
BEDS Forms/BEDS Number	Hum. Res. & Prof. Dev.	Lisa Perrone	314
Benefits/BOCES	Hum. Res. & Prof. Dev.	Linda Quicci	313
Benefits/Consortium	Risk & Safety	Dave Stern/Cynthia Braden/Kim Weisgerber	459/456/455
Bids & Bid Information	Business Office	Meilisa Arlt	316
Billing/Accounts Receivable	Business Office	Michael Feldman	323
Bloodborne Pathogen Training	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Board Members	Administration	Richard Kreps, President	302
		Cathy Lilburne, Vice President	302
		Anita Feldman	302
		Douglas Glickert	302
		Tina Mackay	302
		Mary Cay Nilsen	302
		Frank Schneckner	302
Board Policies	Administration	John McCarthy	304
BOCES Aid to Districts	Business Office	Todd Currie/Mike Feldman	320/323
BOCES Archives	School Communications	Ellen Lane/Colleen Cox	235/381
BOCES Seal	Administration	Mary Lorenzo	302
BOCES School Calendar	Administration	John McCarthy/Amy Gasparini	304/303
Brochures/Pamphlets/Public info.	School Communications	Ellen Lane	235
Center for Educational Leadership	Center for Educational Leadership and HR Services	Marguerite Guglielmo/Michelle Marello	309/864
Center for Environmental Education	CIS	Dorna Schroeter/Iris Niwinsky	335/339
Certificates of Insurance	Business Office	Todd Currie/Michael Feldman	320/323
Certification/BOCES internal	SW BOCES	Regional Certification Officer/Cynthia Bambace	914-937-6107
Certification/Public inquiries	SED Office of Teaching	Automated voice menu www.highered.nysed.gov/tcert	1-518-474-3901
Challenge Course	CIS	Dorna Schroeter/Iris Niwinsky	335/339
Chemical Removal-Science Classes	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Child Abuse Workshop for Teachers	CIS/Teacher Center	Jackie Levine/Julie Darling	343/345
Childcare Services	Career & Technical Ed	James Bellucci/Gerry Battista/Dawn Michetti	212/220/210
Civil Service Exams/Test Applications	Hum. Res. & Admin. Svcs.	Lisa Perrone	314
Civil Service Job Descriptions	Outside Agency	www.westchestergov.com	
Civil Service-White Plains Office	Outside Agency	Exam Unit	914 995-2122
CLASS	Special Education	Mike Sowul/Patricia Foster-Tomaskovic	272/247/270
Classified Staff Development—BOCES	Hum. Res. & Admin. Svcs.	Michael Skerritt	306

What	Where	Who	Ext.
Classified Staff Development - Component districts	Center for Educational Leadership and HR Services	Marguerite Guglielmo/Michalle Marello	309/867
Coaching Licenses	Hum. Res. & Admin. Svcs.	Donna Ardovini	312
COBRA/BOCES Employees	Hum. Res. & Admin. Svcs.	Linda Quicci	313
COBRA/Component Districts	Risk & Safety	Dave Stern/Kim Weisgerber	459/455
College Conference/Clinic	Tech	Cathy Balestrieri	450
College Courses	CIS/Teacher Center	Jackie Levine/Julie Darling	343/345
Communications Academy-Tech.	Career & Technical Ed	Ed Catapano	226
Communications Workshops	School Communications	Ellen Lane/Colleen Cox	235/381
Computer Networking	Information Technology	Tom Colwell/ Jamie Molina	372/825
Computer Programming	Information Technology	Jamie Molina	825
Computer Purchasing	Information Technology	Jamie Molina	825
Continuing Education/Evening Class	Career & Technical Ed	Gloria Vazquez	431
Cook Associates	Outside Agency		914-250-0700
Coordinator of Adult Education	Career & Technical Ed	Alyson Trudeau/Jean Giordano	408/414
Copy Center	Copy Center	Lori Boffi	824
Co-Ser Application	Administration	John McCarthy/Amy Gasparini	304/303
Co-Ser Documents	Business Office	Mike Feldman	323
Cosmetology Appointments	Career & Technical Ed		245-4869
Course Credits-BOCES Employees	Hum. Res. & Admin. Svcs.	Donna Ardovini	312
Credit Union, Mid-Hudson Valley Federal	Outside agency	www.mhvcu.org	914 666-0133 1-800-451-8373
Crisis, Regional Team	Guid & Child Study Ctr	Lynn Allen	311/351
Cross Contracts	Business Office	Michael Feldman	323
Curriculum & Instructional Services	CIS	Marla Gardner/Jennifer Del Vecchio	332/330
Curriculum Director	CIS	Marla Gardner/Jennifer Del Vecchio	332/330
Curriculum Assistant Director	CIS	Fred Ende/Jennifer Del Vecchio	333/330
Deductions/Payroll Voluntary	Business Office	Nancy Mazza	327
Defensive Driving	Career & Technical Ed	Gloria Vazquez	431
Directors:			
Business Office	Business Office	Todd Currie	320
Career & Technical Ed.	Career & Technical Ed	Catherine Balestrieri/Debbie Lividini	452/450
Curriculum	CIS	Marla Gardner/Jennifer Del Vecchio	332/330
Human Resources	Hum. Res. & Admin. Svcs.	Michael Skerritt/Linda Quicci	306/313
Information Technology	Information Technology	Jamie Molina	825
Operations & Maintenance	O&M	Katharina Cerreta/Patti Pfister	203/201
Regional Special Education Technical Assistance Support Center	RSE-TASC	Patti Slobogin/Leslie Zedlovich	290/289
Special Education	Special Education	Shelley Einbinder-Fleischmann/Louise Dutra	350/351
School Communications	Communications	Ellen Lane/Colleen Cox	235/381
Disability Retirement	Outside Agency		1-518-474-2603
Educated Palate - Reservations	Career & Technical Ed	Dawn Michetti	210
Education Policy Fellowship Program	Center for Educational Leadership and HR Services	Marguerite Guglielmo	309
Employee Assistance (EAP)/BOCES	Hum. Res. & Admin. Svcs.	Michael Skerritt	306
Employee Assistance (EAP)/districts	Center for Educational Leadership and HR Services	Marguerite Guglielmo Direct Number (Longview Associates)	309 914-946-0525 1-800-666-5327
Employment Verification	Hum. Res. & Admin. Svcs.	Lisa Perrone	314
ENL/TASC Secondary	Career & Tech Ed	Maggie Almonte/Stephen Lowery	404/424
English Speakers of Other Languages - ESOL (Adults)	Career & Technical Ed	Alyson Trudeau/Jean Giordano	408/414
ESP Elementary Science Program	CIS	David Jacob/Teresa DeBellis	685
ESY-Extended School Year Program	Special Education	Shelley Einbinder-Fleischmann/Louise Dutra	350/351
Executive Coaching for Administrators	CIS	Marla Gardner/Joan Thompson/Gina Pullissio	332/864/338
Facilities Usage	O&M	Patti Pfister	201
Financial Aid/Bursar	Career & Technical Ed	Antonio Paone	425
Fitzharris & Co. Inc.:	Outside Agency		1-800-321-1336
Dental & Vision Insurance			
Fixed Assets/Inventory Control	Business Office	Don Mahler	398

What	Where	Who	Ext.
Family Medical Leave Coverage (FMLA) - BOCES employees	Hum. Res. & Admin. Svcs.	Lisa Perrone	314
Freedom of Information Act	Hum Res. & Admin. Svcs.	Michael Skerritt	306
Future School Leaders Academy		Joan Thompson/Karen Fuchs	864/310
Grants/Special Aid Projects	Business Office	Stella Marchionna	319
Grant Questions	SED-Vesid Office - Violet McCallop	Outside Agency	245-0010
Graphics Design Requests	Creative Services Department	Tricia Herbold	891
Grievance Procedures – Adult and Continuing Ed	Administration	Mary Lorenzo	302
Guidance & Child Study Center	Guidance	Neil Boyle/Janice Belloise	352/380
Health Claims/Appeals/Problems	Risk & Safety	Dave Stern/Kim Weisgerber	459/455
Health Courses, High School Students	Career & Technical Ed	Stephen Lowery/Karen Carey	424/427
Health Courses, Adults	Career & Technical Ed	Cathy Balestrieri/Lauren McGuire/Terri LaRocco	452/436/413
Health Insurance	Risk & Safety	Dave Stern/Kim Weisgerber	459/455
Health Insurance/BOCES staff only	Hum. Res. & Admin. Svcs.	Linda Quicci	313
Health Newsletters	Risk & Safety	Cynthia Braden	456
Health Questions/Enrollment-Districts	Risk & Safety	Dave Stern/Kim Weisgerber	459/455
Health & Safety Hazard Reporting	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Healthnet: Health Insurance	Outside Agency		1-212-856-4500
Hearing Impaired	Special Education	Lisa Hammel	248-3680
Help Desk - Information Technology	Information Technology	helpdesk@pnwboces.org	888
Home Page/Internet/Web Site address	Information Technology	IT HelpDesk www.pnwboces.org	888
Hudson River Teacher Center	CIS	Jackie Levine/Julie Darling	343/345
Human Resources-Internal Issues	Hum. Res. & Admin. Svcs.	Michael Skerritt	306
Indoor Air Quality Testing (IAQ)	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Information Technology Help Desk	Information Technology	helpdesk@pnwboces.org	888
Internet/Web Site/Home Page address	Information Technology	IT HelpDesk / www.pnwboces.org	888
Inventory Control/fixed assets	Business Office	Don Mahler	398
Instructional Science Kits, Science 21	CIS	Debra Maiorano	346
Jason	CIS	Dorna Schroeter/Iris Niwinsky	335/339
JJ Stanis & Co.: Life Insurance	Outside Agency		516-465-3900
Job Openings:			
BOCES Job Search/applications	Hum. Res. & Admin. Svcs.	Lisa Perrone	314
BOCES Web site postings	Information Technology	IT HelpDesk helpdesk@pnwboces.org	888
Job Search/non-BOCES	Center for Educational Leadership and HR Services	Marguerite Guglielmo/Maria Biagini	309/358
Special Education/BOCES	Special Education	Shelley Einbinder-Fleischmann/Louise Dutra	350/351
Student Job Opportunity	Career & Technical Ed	Gerry Battista	220
Laminating Service	Copy Center	Lori Boffi	824
Lead Inspection	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Learning Center at Walden	Special Education	Michael Sowul/Patti Foster-Tomaskovic	272/247/270
Learning Center LSB	Special Education	Fred Santoli	248-3643
Learning Center Fox Meadow	Special Education	Nicole Murphy/Mary Ellen Matranga	2357/3640
Library/School Library System	CIS	Joseph Mannozi/Kathy Friedlander	392/391
Literacy Program ESOL	Career & Technical Ed	Alyson Trudeau/Jean Giordano	408/414
Longview Associates	Employee Assistance Program		914-946-0525 1-800-666-5327
Lower Hudson Valley Online Application System for Educators	Center for Educational Leadership and HR Services	Maria Biagini http://www.olasjobs.org/lhv	358
Madden Outdoor Education Center	CIS	Dorna Schroeter/Iris Niwinsky/ Catherine Leist	335/339 845-225-9256
Media Production	Creative Services	Ed Catapano	226/310
Mentoring Program for Administrators	CIS	Marla Gardner/Gina Pullissio	332/338

What	Where	Who	Ext.
Mentor Teacher/Intern Program	Hum. Res. & Admin. Svcs.	Josephine Scala	482
Mail Room	Business Office	Kathy Rochet	376
Medicare/premium reimbursement info	Hum. Res. & Admin. Svcs.	Linda Quicci	313
Multiply Disabled	Special Education	Csilla Mate/Maureen O'Shea	250/252
Negotiations Clearinghouse Services	Risk & Safety	David Stern/Marie Ackerman/Evelyn Case	459/458/454
New Hires	Hum. Res. & Admin. Svcs.	Donna Ardovini	312
New York State Alternate Assessment	Special Education	Fred Santoli/Kathy Reardon	248-3643 or 251
New York State Teachers' Retirement System: Membership Services	Outside Agency	www.nystrs.albany.ny.us To request a form: To speak to a representative:	1-800-782-0289 1-800-348-7298 or 1-518-447-2828
New York State & Local Retirement System: Membership Services Disability Retirement	Outside Agency	www.osc.state.ny.us	1-518-474-7736 1-518-474-2603
Northern Westchester Putnam Teacher Center	BOCES Campus	Bob LaRoche/Barbara Klemmann	361/368
Notary Public	CIS	Gina Pullissio	338
	Career & Technical Ed	Alyson Trudeau	408
	Career & Technical Ed	Catherine Connolly	417
	Human Resources	Linda Quicci	313
	Special Education	Louise Dutra	351
OASIS	Special Education	Shelley Einbinder-Fleischmann	350/351
Occupational Therapists	Special Education	Shelley Einbinder-Fleischmann	350/351
Online Application System	Center for Educational Leadership and HR Services	Maria Biagini http://www.olasjobs.org	358
Online Courses for the 21st Century	CIS	Greg Brown	382
On-Site Consultant Services	CIS	Fred Ende/Gina Pullissio	333/338
Outdoor Education	CIS	Dorna Schroeter/Iris Niwinsky	335/339
Outside Facilities Usage (communities)	O&M	Patti Pfister	201
Pamphlets/Brochures/Public info	School Communications	Ellen Lane/Colleen Cox	235/381
Payroll//Contracts	Business Office	Nancy Mazza	327
Payroll/Time sheets	Business Office	Nancy Mazza	327
Photo ID Badges	Hum Res & Admin Svcs	Linda Quicci	313
Physical Therapists	Special Education	Shelley Einbinder-Fleischmann	350/351
Pines Bridge/Multiply Developmentally Disabled	Special Education	Csilla Mate	250/252
Playground Supervisory Training	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Prescriptions-Benefits/Consortium	Risk and Safety	Kim Weisgerber/Dave Stern	455/459
Prescriptions-BOCES/Cards, Forms	Hum. Res. & Admin. Svcs.	Linda Quicci	313
Principal/Tech Center - Main Office	Career & Technical Ed	Stephen Lowery	424/420
Principal/Tech So./Bldg.E-Main Office	Career & Technical Ed	James Bellucci/Dawn Michetti	212/210
Professional Development Workshops	CIS	Marla Gardner/Jennifer Del Vecchio	332/330
Professional Library	CIS	Joseph Mannozi/Kathy Friedlander	392/391
Public Relations for BOCES and Outside districts	School Communications	Ellen Lane/Colleen Cox	235/381
Purchase Orders			
Vendors A-L	Business Office	Janice Taylor	324
Vendors M-Z	Business Office	Beth Melagrano	326
Purchasing Technology-Approval	Information Technology	Jamie Molina	825
Putnam Schools - General Info.	Outside Agency	Westchester-Putnam School Boards Assoc.	345-8737
Records Access Officer	Hum. Res & Admin. Svcs.	Michael Skerritt	306
Records Storage – Internal/External	Fox Meadow		
Referrals – Special Education Students	Special Education	Lisa Faivre	360-
Regents	Hum. Res. & Admin. Svcs.	Lisa Perrone	314
Regents-Regional Center	CIS	Joseph Mannozi/Kathy Friedlander	392/391
Regional Alternative High School- RAHS	Special Education	Nicole Murphy/MaryEllen Matranga	248-2357 248-3640
Regional Coordinator of Social Studies and Blended Learning	CIS	Greg Brown	382
Regional Science Coordinator	CIS	David Jacob/Nancy Piscioti	336/346

What	Where	Who	Ext.
Regional Summer Regents	CIS	Marla Gardner/Rosemarie Miraglia	331/340
Regional Youth Leadership Organization (RYLO)	Guidance & Child Study	Artie Buchman, College and Career Coordinator	382
Remedial Reading	Special Education	Lisa Hammel	248-3680
Resignations/Terminations	Hum. Res. & Admin. Svcs.	Donna Ardovini	312
Retirement/General Information	Hum. Res. & Admin. Svcs.	Linda Quicci	313
Right-to-Know Training	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Room Reservations/Approver	Bldg. A/Projects	Kathy Quas	377
	Tech Labs - During School	Stephen Lowery	424/420
	Tech Labs - After School	Alyson Trudeau/Jean Giordano	408/414
	Tech South	Mary Ellen Cassidy	451
Room Reservations/Outside groups	2 Gyms, Adult Dining, Walden Conf. Rm.	Patti Pfister	201
	All rooms	Switchboard	377
RSE-TASC (Lower Hudson Special Education Technical Assistance Support Center)	RSE-TASC	Patti Slobogin/Leslie Zedlovich	290/289
Safety & Health Regulations	Risk & Safety	Michael Sellet/Cynthia Braden	457/456
Regional Safety Technician/Districts	Risk & Safety	Carol Sneyd	854
School Calendar	Administration	John McCarty/Amy Gasparini	304/303
School Communications	Projects Building	Ellen Lane/Colleen Cox	235/381
School Districts of Westchester & Putnam-General Info.	Outside Agency	Westchester-Putnam School Boards Assoc.	345-8737
School Library System	CIS	Joseph Mannozi/Kathy Friendlander	392/391
School Report Card	Local Districts		
School Report (SED)	CIS	Marla Gardner/Jennifer Del Vecchio	332/330
Science 21	CIS	David Jacob/Nancy Piscioti	336/346
Science 21 Kit Materials	CIS	Debra Maiorano/Teresa DeBellis	346/685
Seal, BOCES	Administration	Mary Lorenzo	302
SED-Special Ed in Hudson Valley	Vesid Office	Violet McCallop	245-0010
Social Security Office	Outside Agency		1-800-772-1213
Special Aid Projects/Grants	Business Office	Stella Marchionna	319
Special Education Director	Special Education	Shelley Einbinder-Fleischmann/Louise Dutra	350/351
Special Education Assistant Director	Special Education	Lisa Hammel	248-3680
Step Movement (Salary)	Hum. Res. & Admin. Svcs.	Donna Ardovini	312
Student Accident Claims	Business Office	Todd Currie/Mike Feldman	320/323
Student Records	Special Education	Louise Dutra	351
Student Records – Secondary	Career & Technical Ed	Mary Ellen Cassidy	451
Student Records – Secondary/Adult PN	Career & Technical Ed	Terri LaRocco	413
Substitutes: How do I become one?			
Career & Technical Ed		Stephen Lowery	424
Special Education		Shelley Einbinder-Fleischmann/Louise Dutra	350/351
Summer Camp	Career & Tech Ed	Gerry Battista	220
Summer Camp - Center for Environmental Education	Madden Outdoor Education Center	Dorna Schroeter/Iris Niwinsky/Catherine Leist	335/339 845-225-9256
Summer Regents Administration	CIS	Marla Gardner/Rosemarie Miraglia	331/340
Switchboard	Business Office	Arlene Creighton/Katherine Quas	“0”/245-2700
TASC-Adult Programs	Career & Technical Ed	Alyson Trudeau/Jean Giordano	408/414
TASC Testing Secondary	Career & Technical Ed	Karen Carey	427
Teaching Assistant (State Qualifications)	SED	Teaching Unit www.nysed.gov	518-474-3901
Teacher Center/Workshops	CIS	Jackie Levine	343
Tech Center/Admissions Office	Career & Technical Ed	Karen Carey	427

What	Where	Who	Ext.
Tech Center/Attendance Office	Career & Technical Ed	Mary Ellen Cassidy	451
Tech Center/College, Career Liason	Career & Technical Ed		450
Tech Center/Pupil Personnel Sevices	Career & Technical Ed		450
Terminations/Resignations	Hum. Res. & Admin. Svcs.	Donna Ardovini	312
Testing/assessment-psychological- -bilingual-psychiatric- -neurological-neuropsychy consult.	Guidance	Neil Boyle/Janice Belloise	352/380
Theft/Vandalism Reports	Business Office	Todd Currie/Michael Feldman	320/323
Time Sheets/Payroll	Business Office	Nancy Mazza	327
Transcripts (high school)-districts:	Home District		
Career & Technical Ed Secondary	Career & Technical Ed	Mary Ellen Cassidy	451
Career & Technical Ed Secondary PN	Career & Technical Ed	Terri LaRocco	413
Career & Technical Ed Adult PN	Career & Technical Ed	Terri LaRocco	413
Special Education	Special Education	Mary Ellen Matranga	248-3640
Transitions	Special Education	Csilla Mate	250
Transportation	Special Education	Louise Dutra	351
Transportation	Career & Technical Ed	James Bellucci/Dawn Michetti	212/210
Traumatic Brain Injury-TBI	Special Education	Csilla Mate	250/252
Treasurer	Business Office	Mona Kelly	315
Unemployment Insurance	Hum. Res. & Admin. Svcs.	Lisa Perrone	314
USA Welfare Fund	Outside Agency	Hours 9 AM-5 PM	914-250-0700
Unum Provident	Outside Agency		1-800-356-5817
Long-Term Disability Insurance			
Vacancy notices:			
BOCES	Hum. Res. & Admin. Svcs.	Lisa Perrone www.pnwboces.org/jobs	314
Districts	Center for Educational Leadership and HR Services	Maria Biagini www.olasjobs.org	358
Variance questions	State Ed-Vesid Office Violet McCallop	Outside Agency	245-0010
Video Production Service	School Communications	Ellen Lane/Fiona Mitchell	235/234
Visual Design	Creative Services	Tricia Herbold	891/310
Visually Impaired	Special Education	Lisa Hammel	248-3680
Vocational Assessment-Adults	Career & Technical Ed	Lauren McGuire	436
Vocational Evaluation Center	Career & Technical Ed	Lauren McGuire	436
High School Students			
Voluntary Employee Deductions	Business Office	Nancy Mazza	327
Web Design Service	School Communications	Ellen Lane	235
Web site/Internet/Home Page address	Information Technology	IT Help Desk / www.pnwboces.org	888
Welfare Fund	Outside agency	Cook Associates	914-250-0700
Westchester Schools-General Info	Outside agency	Westchester-Putnam School Boards Assoc.	833-0094
WinCap	Information Technology	Diane Dursi / IT HelpDesk	328 / 888
Workers' Compensation Claims	Business Office	Mike Feldman	323
Working Spouse Rule Certification	Risk and Safety	Kim Weisgerber/Evelyn Case/Marie Ackerman	455/454/458
Young Authors Conference	CIS	Fred Ende/Jennifer DelVecchio	333/330

NEW YORK STATE BOARDS OF COOPERATIVE EDUCATIONAL SERVICES

Broome-Delaware-Tioga BOCES

435 Glenwood Road
Binghamton, NY 13905
(607) 763-3300

Capital Region BOCES
900 Watervliet Shaker Road
Albany, NY 12205
(518) 862-4900

**Cattaraugus-Allegany-Erie-
Wyoming BOCES**
Center at Olean
1825 Windfall Road
Olean, NY 14760
(716) 376-8200

Cayuga-Onondaga BOCES
Regional Education Center
1879 West Genesee Street Road
Auburn, NY 13021
(315) 253-0361

Champlain Valley BOCES
P.O. Box 455
1585 Military Turnpike
Plattsburgh, NY 12901
(518) 536-7340

**Delaware-Chenango-Madison-
Otsego BOCES**
6678 County Road 32
Norwich, NY 13815
(607) 335-1233

Dutchess County BOCES
5 BOCES Road
Poughkeepsie, NY 12601
(845) 486-4800

Eastern Suffolk BOCES
201 Sunrise Highway
Patchogue, NY 11772
(631) 289-2200

Erie 1 BOCES
355 Harlem Road
West Seneca, NY 14224
(716) 821-7000

**Erie 2-Chautauqua-Cattaraugus
BOCES**
8685 Erie Road
Angola, NY 14006
(716) 549-4454

**Franklin-Essex-Hamilton
BOCES**
P.O. Box 28
23 Huskie Lane
Malone, NY 12953
(518) 483-6420

Genesee Valley BOCES
80 Munson Street
LeRoy, NY 14482
(585) 658-7900

**Hamilton-Fulton-Montgomery
BOCES**
2755 State Highway 67
Johnstown, NY 12095
(518) 736-4300

**Herkimer-Fulton-Hamilton-
Otsego BOCES**
352 Gros Boulevard
Herkimer, NY 13350
(315) 867-2000

**Jefferson-Lewis-Hamilton-
Herkimer-Oneida BOCES**
20104 State Route 3
Watertown, NY 13601
(315) 779-7000

Madison-Oneida BOCES
P.O. Box 168
4937 Spring Road
Verona, NY 13478
(315) 361-5500

Monroe 1 BOCES
41 O'Connor Road
Fairport, NY 14450
(585) 377-4660

Monroe 2 - Orleans BOCES
3599 Big Ridge Road
Spencerport, NY 14559
(585) 352-2400

Nassau BOCES
71 Clinton Road
P.O. Box 9195
Garden City, NY 11530
(516) 396-2500

**Oneida-Herkimer-Madison
BOCES**
P.O. Box 70
4747 Middle Settlement Road
New Hartford, NY 13413
(315) 793-8555

**Onondaga-Cortland-Madison
BOCES**
P.O. Box 4754
6820 Thompson Road
Syracuse, NY 13211
(315) 433-2602

Orange-Ulster BOCES
53 Gibson Road
Goshen, NY 10924
(845) 291-0100

Orleans-Niagara BOCES
4232 Shelby Basin Road
Medina, NY 14103
(800) 836-7510

Oswego BOCES
179 County Rt. 64
Mexico, NY 13114
(315) 963-4251

**Otsego Northern Catskill
BOCES**
2020 Jump Brook Road
PO Box 382
Grand Gorge, NY 12434
(607) 588-6291

**Putnam/Northern Westchester
BOCES**
200 BOCES Drive
Yorktown Heights, NY 10598
(914) 245-2700

NEW YORK STATE BOARDS OF COOPERATIVE EDUCATIONAL SERVICES
(Continued)

Questar III

10 Empire State Blvd 2nd Fl
Castleton, NY 12033
(518) 477-8771

Rockland BOCES

65 Parrott Road
West Nyack, NY 10994
(845) 627-4700

**Schuyler-Steuben-Chemung-
Tioga-Allegany BOCES**

Greater Southern Tier
9579 Vocational Drive
Painted Post, NY 14870
(607) 654-2283

Southern Westchester BOCES

17 Berkley Dr.
Rye Brook, NY 10573
(914) 937-3820

St. Lawrence-Lewis BOCES

40 W. Main Street
P.O. Box 231
Canton, NY 13617
(315) 386-4504

Sullivan BOCES

6 Wierk Avenue
Liberty, NY 12754
(845) 295-4000

Tompkins-Seneca-Tioga BOCES

555 Warren Road
Ithaca, NY 14850
(607) 257-1551

Ulster BOCES

175 Route 32 North
New Paltz, NY 12561
(845) 255-1400

**Washington-Saratoga-Warren-
Hamilton-Essex BOCES**

1153 Burgoyne Avenue, Suite 2
Ft. Edward, NY 12828
(518) 746-3310

Wayne-Finger Lakes BOCES

131 Drumlin Court
Eisenhower Building
Newark, NY 14513
(315) 332-7400

Western Suffolk BOCES

507 Deer Park Road
P.O. Box 8007
Huntington Station, NY 11746
(631) 549-4900