



Treasurer's Preparation for Year-End Accounting

The treasurer's role in the district's year-end accounting is critical for an accurate financial closing. The workshop will review fiscal year-end accounting routines.

Topics will include:

- Analyzing receivables & payables
- Reconciling state aid payments
- Closing the special aid fund
- Preparing documents for the external auditor

Presenter: Aimee Skiff, President and CEO, Management Advisory Group of New York, Inc.

Date: March 29, 2018

Time: 8:30 a.m. – 12:30 p.m.

Audience: Treasurers

Fee: \$125

CANCELLATIONS NOT ACCEPTED BEYOND 7 DAYS PRIOR TO WORKSHOP
ALL FEES ARE ELIGIBLE FOR STATE AID - SCHOOL DISTRICTS WILL BE BILLED THROUGH CO-SER 512

To register on-line go to: My Learning Plan at www.pnwboces.org/catalog

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