



School Business Fundamentals for District and Building Leaders A PACE UNIVERSITY CERTIFICATE PROGRAM



This workshop provides district and building leaders with a better understanding of school business operations. Topics include budget planning and development including discussion of tax levy and tax rate. The program also focuses on presenting the budget to the public, and implementation and management of the budget including purchasing, payroll, accounts payable, and financial statements. District operations including Facilities, Transportation, and Food Service are also covered.

Presenters: Thomas Higgins, Coordinator of Educational Leadership Programs, Pace University
Gloria Colucci, Former Superintendent, Garrison Union Free School District
Sylvia Fassler-Wallach, Assistant Superintendent, Mamaroneck UFSD

Dates: October 18, December 6, 2018; January 17, March 21 and May 2, 2019 (Snow date May 15, 2019)

Time: 8:30 a.m. – 12:00 p.m.

Audience: District and Building Level Leaders

Fee: \$700

CANCELLATIONS MUST BE RECEIVED AT LEAST 7 DAYS PRIOR TO THE PROGRAM START DATE

ALL FEES ARE ELIGIBLE FOR STATE AID - SCHOOL DISTRICTS WILL BE BILLED THROUGH CO-SER 512

To register on-line go to: My Learning Plan at www.pnwboces.org/catalog

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