



Business Office Preparation and Readiness for ST3

The ST-3 reports all of your district financial and statistical data to NYSED and impacts many areas, not just state aid. This overwhelming process requires accuracy in both collecting and reporting data. The workshop will guide you through the process and review each of the schedules and forms. You will learn how the forms inter-relate and how the information you report is used by NYSED.

Key areas will include:

- Importing data
- Completing state aid forms & financial schedules
- Running and reviewing the edit report
- Understanding how the data impacts state aid
- Q&A on trouble shooting difficult areas

Presenter: Aimee Skiff, President and CEO, Management Advisory Group of New York, Inc.

Date: August 3, 2017

Time: 8:30 a.m. – 11:30 a.m.

Audience: Treasurers

CANCELLATIONS NOT ACCEPTED BEYOND 7 DAYS PRIOR TO WORKSHOP

ALL FEES ARE ELIGIBLE FOR STATE AID - SCHOOL DISTRICTS WILL BE BILLED THROUGH CO-SER 512

To register on-line go to: *My Learning Plan* at www.pnwboces.org/catalog

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