



Best Practices for Payroll Staff

Payroll is the heart of the business office operation and accurate payments to employees are of utmost importance. Topics for this session include understanding salary proration and SWAIM, pay schedules, payroll file requirements, W-2 processing issues, and retirement system reporting.

Presenter: Aimee Skiff, President and CEO
Management Advisory Group of New York, Inc.

Date: January 24, 2019

Time: 8:30 a.m. – 11:30 a.m.

Audience: Payroll Clerks and Treasurers

Fee: \$150

CANCELLATIONS MUST BE RECEIVED AT LEAST 7 DAYS PRIOR TO THE PROGRAM START DATE
ALL FEES ARE ELIGIBLE FOR STATE AID - SCHOOL DISTRICTS WILL BE BILLED THROUGH CO-SER 512

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