BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF PUTNAM & WESTCHESTER COUNTIES
200 BOCES DRIVE, YORKTOWN HEIGHTS, NY 10598

Minutes
April 12, 2011

PRESENT	Mrs. Anita Feldman, Mrs. Joan Austin, Mrs. Katherine Brechner, Mr. Richard Kreps (arrived 5:15 pm), Mrs. Cathy Lilburne, Mrs. Tina Mackay, Ms. Cheryl Schwartz
EXECUTIVE OFFICER	Dr. James T. Langlois
STAFF	Dr. Thomas Higgins, Mr. John McCarthy, Mrs. Catherine Balestrieri, Mr. Todd Currie, Dr. Marla Gardner, Mr. Thomas Gill, Ms. Ellen Lane, Mrs. Susan Micolo
GUESTS	2 Pace University interns
CALL TO ORDER	Mrs. Feldman called the meeting to order at 4:34 pm.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited. Dr. Higgins told the Board that Item 3F on the Revised Agenda is the bid award for the HVAC Reconstruction Project at Building C. Dr. Higgins has continued his work with the Energy Consortium. Sample contracts from Direct Energy were handed out at the last meeting. The sample contracts prompted many questions and some concerns from school district attorneys. Dr. Higgins has been in contact with our attorney. He is gathering additional information and plans to meet with the School Business Officials next. He will keep the Board apprised. Dr. Higgins was very happy to report that our Health Benefits Consortium had another healthy year. The increase for next year remains at 3%. Dr. Higgins expressed his thanks to Dave Stern for his continuous efforts to keep costs down. Dr. Langlois apologized for the confusion regarding the CTE Mock Wedding date. Mr. McCarthy reported that the Mock Wedding was fabulous. He was very happy to see all of our CTE programs working together. The event was very well attended by parents. Mr. McCarthy thanked Steve Lowery for coordinating the What it Takes to be #1 program. Students from all areas (CTE, Fox Meadow, ELL) were among the award recipients.

	Mr. McCarthy was very happy to report that Fox Meadow is being recognized by Healthy Schools New York for their efforts to reduce/eliminate smoking. The CTE Student of Distinction ceremony last Friday was great. Mr. McCarthy thanked Jim Bellucci and Steve Lowery for coordinating this event. This event was also very well attended by parents. The Lakeland CSD will be closing their Alternative High School. As a result, we will be adding 10-15 students to our Fox Meadow program. Mr. McCarthy and Mrs. Feldman thanked Mr. Van Der Stuyf and his staff for coordinating the presentations to the Lakeland Board of Education and staff. Mr. McCarthy told the Board that we are very close to making a decision on a student data management system. It looks like we will go with eSchoolData. Diane Dursi is working with our programmers and staff from the RIC to see if we can develop our own application similar to XenDirect. Mr. McCarthy will keep the Board informed. Mr. McCarthy has been working with Kathy Cerreta and Bob Kelderhouse on a project to fix up the building next to Projects to use as a basic skills learning house for our students at Pines Bridge and Walden. Tina Mackay has been instrumental in getting a grant from IBM to help fund the project. Teachers and students from CTE will also be involved. Mr. McCarthy reported on the BOCES Technology Committee meeting held on Monday, April 11. Catherine Armisto and the Fox Meadow Technology Committee presented. Mr. Knudsen, a Technology Consultant at CTE, was very impressed with the exciting work that is going on at Fox Meadow and the level of enthusiasm of the committee members. Mr. Gill reported that one of our students from the Learning Center at Fox Meadow, Mariana Toure, was recently recognized by Westchester Community College as a Student Scholar. Mariana has been taking college courses at the Learning Center. Dr. Langlois mentioned that Commissioner Steiner will be leaving SED. Deputy Commissioner John King has been mentioned as a possible successor.

	Dr. Langlois attended the Regents meetings on April 4 and 5. The focus on April 4 was the new APPR teacher and principal evaluation program. The Board of Regents seems to be in agreement with the proposed program. There were very few areas of minor disagreement. Dr. Langlois told the Board that Marla Gardner is regarded as the expert in this area by SED staff. The focus on April 5 was High School Graduation Requirements. This topic was not as well received by the Board of Regents. On Thursday, April 14, Regent Harry Phillips and Senior Deputy Commissioner John King will be presenting on College and Career Ready at White Plains High School. This should be a very interesting discussion. Commissioner Steiner invited Dr. Langlois to screen the credentials of Dennis Walcott for New York City Schools Chancellor. Unfortunately, Dr. Langlois will not be able to participate because of the NYSSBA Webinar he is hosting on April 13. Dr. Langlois mentioned the passing of former Board member Joanne Garrity. Mrs. Garrity served on the Putnam/Northern Westchester BOCES Board and the Somers Board of Education. She will be remembered as a very productive and helpful Board member.
MINUTES 3A	Mrs. Austin moved, and Mrs. Brechner seconded, the approval of the March 15, 2011 minutes. Mrs. Feldman, Mrs. Austin, Mrs. Brechner, Mr. Kreps, Mrs. Lilburne and Mrs. Mackay voted aye. Ms. Schwartz abstained.
COMMENTS AND QUESTIONS FROM AUDIENCE 3B	The Pace University interns thanked the Board for allowing them to attend the meeting.
CONSENT AGENDA 3C 3D	Mrs. Austin moved, and Ms. Schwartz seconded, the approval of the Consent Agenda. All members present voted aye and the following were approved: Professional Service Contracts Personnel Report RESIGNATIONS AND TERMINATIONS

	RESIGNATIONS Anthony Chianese, Teaching Assistant, Full Time, 35 hpw (100%) (Career & Technical Education, Tech Center), effective 6/30/2011. Margaret L. Salierno, Secretary to School Administrator I, Full Time, 35 hpw (100%) (Special Education, Building A), effective 6/28/2011. Janine Spadaro, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 4/3/2011. TERMINATIONS POSITION ABOLISHED Michele J. Wilson, Assistant to the Director of Human Resources & Administrative Services, Full Time, 35 hpw (100%) (Off Schedule, Classified, Supervisory) (Administration – Internal Services), effective 3/30/2011. TERMINATION – OTHER Brent Lagan, Maintenance Mechanic (Buildings), Full Time, 37.5 hpw (100%) (Operations & Maintenance, O&M – Garage), effective 3/16/2011. Per Civil Service Review New Appointment as Maintenance Mechanic (Plumber). CHANGE IN STATUS Marianne Braun, Teacher Aide, Full Time, 32.5 hpw (100%) (Career & Technical Education, Tech Center), effective 4/4/2011 – 6/30/2011. APPOINTMENTS CERTIFICATED Janine Spadaro, Teaching Assistant, Full Time, 35 hpw (100%) 3 Year Probationary Appointment (Special Education, Walden School), effective 4/4/2011 – 4/3/2014. Salary $34,304.00 prorated to $10,119.68. CLASSIFIED Brent Lagan, Maintenance Mechanic (Plumber), Full Time, 37.5 hpw (100%) probationary appointment; to serve a

	probationary period of 52 weeks which will end on 3/17/12 (Operations & Maintenance, O&M – Garage), effective 3/17/11. Salary $56,581.00 prorated to $16,539.06 REAPPOINTMENTS CLASSIFIED Michele J. Wilson, Technical Support Specialist, Full Time, 35 hpw (100%) (Off Schedule, Classified, Supervisory) (Information Technology – Building A), effective 3/31/2011. Salary $99,385.00 prorated to $25,228.53.
3E	Hourly/Per Diem Personnel Report Babcock, Laurel, Public Relations Assistant Hourly, $35.00/hour, effective 3/10/2011. Impieri, Rose Mary, Senior Office Assistant (Auto) Hourly, $33.18/hour, effective 3/9/2011. Shuchat, Jake M., Student Helper, $10.65/hour, effective 3/25/2011.
3F	Bid Award
NEW BUSINESS/BOARD MEMBER REPORTS	
	Mrs. Brechner reported that she attended the CTE Mock Wedding and was extremely impressed with the wedding cakes, floral arrangements and fashion design. She was equally impressed with the CTE Open House she attended earlier this month. Plans for College Conference and College Clinic are moving along nicely. Mary will forward information on the Keynote speaker to the Board.
4A	Claims Audit Report February 2011 – Received and acknowledged.
4B	Resolution re: Medical Examination – This item will be voted on after Executive Session.
OLD BUSINESS	
5A	Capital Projects Update – Dr. Higgins distributed and reviewed our Capital Projects Proposal as of January 13, 2011. He is continuing to work on the phasing of the projects with Kathy Cerreta and our architect. Several suggestions/recommendations were made. Dr. Higgins hopes to have an updated proposal for the Board on April 27. Once agreed to by the Board, we will prepare a proposed

	timeline for presentations to the component districts.
5B	Draft Board Meeting Schedule – After a brief discussion it was decided that July 5 is not a good date for the Board Retreat. The December 20, 2011 meeting is being changed to December 13, 2011. Dr. Langlois asked Board members to check their August vacation schedules to see if we might be able to do the Board Retreat on August 16. We will discuss this again on April 27.
5C	Facility Tours – Pines Bridge Campus – 5/17/11 at 3:00 pm/ Fox Meadow Campus – 6/21/11 at 3:00 pm.
5D	District Superintendent Evaluation – Dr. Langlois will send his information to the Board before April 27. Mrs. Austin asked the Board to please read the evaluation form carefully. There are two different sections – Leadership within BOCES and Leadership within the community. Completed evaluations should be returned to Mary by the end of May.
5E	Board Self Evaluation – the form will be distributed electronically before our June 21 meeting. Mr. McCarthy asked for volunteers for the Off Schedule Salary Committee. Mrs. Feldman, Mrs. Mackay and Ms. Schwartz agreed to serve on the committee. The meeting will be on Wednesday, April 27 at 3:00 pm.
EXECUTIVE SESSION	Mr. Kreps moved, and Ms. Schwartz seconded, that the Board move into Executive Session to discuss the employment history of a particular person. All members present voted aye and the Board entered into Executive Session at 6:00 pm.
RETURN TO REGULAR SESSION	Mrs. Lilburne moved, and Mr. Kreps seconded, that the Board return to Regular Session. All members present voted aye and the Board returned to Regular Session at 6:15 pm. Mr. Kreps moved, and Mrs. Lilburne seconded, the approval of Item 4B – Resolution re: Medical Examination. All members present voted aye and the following resolution was approved: RESOLVED, that employee number 02391 is hereby directed to submit to a medical examination by a school medical inspector to determine fitness for duty pursuant to §913 of the *Education Law*.
ADJOURNMENT	There being no further business before the Board, Mr. Kreps moved, and Mrs. Lilburne seconded, that the meeting be adjourned. All members present voted aye and the meeting adjourned at 6:20 pm.

Respectfully submitted,

Mary Lorenzo

Approved: 4/27/11