BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF PUTNAM & WESTCHESTER COUNTIES
200 BOCES DRIVE, YORKTOWN HEIGHTS, NY 10598

Minutes
May 17, 2011

PRESENT	Mrs. Anita Feldman, Mrs. Katherine Brechner, Mr. Richard Kreps, Mrs. Cathy Lilburne, Mrs. Tina Mackay, Ms. Cheryl Schwartz
EXECUTIVE OFFICER	Dr. James T. Langlois
STAFF	Dr. Thomas Higgins, Mr. John McCarthy, Mrs. Catherine Balestrieri, Mrs. Katharina Cerreta, Mr. Todd Currie, Dr. Marla Gardner, Mr. Thomas Gill, Ms. Ellen Lane, Dr. Carlos Maldonado, Mrs. Susan Micolo
GUESTS	Mr. Fred Ende, Mr. Larry Marino
CALL TO ORDER	Mrs. Feldman called the meeting to order at 4:34 pm.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited. Dr. Gardner introduced Mr. Fred Ende. Mr. Ende is on the Personnel Agenda to be appointed as our new Regional Science Coordinator, effective August 1, 2011. Dr. Gardner is very excited about Mr. Ende's pending appointment.
ADMINISTRATOR'S UPDATE	Dr. Langlois commented on the bulletin board featuring The Center for Educational Leadership and welcomed Mrs. Gargano.
3A	Center for Educational Leadership – Mrs. Gargano used a PowerPoint to provide the Board with an update on CEL programs. She reviewed each slide and reported on her work with Dr. Gardner and the Curriculum Center to support our region as they implement Race To The Top requirements. A brief question and answer period followed. Mrs. Feldman thanked Mrs. Gargano for a very informative presentation and for her work with The Center for Educational Leadership. Mr. McCarthy reported that he spent a day in Albany with the EPFP group. They had a small group discussion with Deputy Commissioner John King. Mr. McCarthy was thrilled to be there. The Candidate Management System (CMS) of OLAS is

	moving along nicely. Staff has been meeting about HR setup including users, roles and workflow. Mr. McCarthy thanked Carlos Maldonado, Diane Dursi, Xinde Sheng, James Yoon, Susan Micolo, Michele Wilson, Nancy Organ and Maria Biagini for their continued work on CMS. Mr. McCarthy reported that the RFP for Legal Services will be on the June 21 Board agenda for discussion. Mr. McCarthy told the Board that an APPR Committee meeting was held on May 2. The committee will reconvene before the end of the school year. He also mentioned a Labor Management Conference on June 13 and 14 at Cornell. Mr. McCarthy thanked Karen Fuchs for her work with the Regional Testing Center. He was also very happy to report that the Onteora School District (Ulster County) has joined OLAS. Dr. Higgins was very happy to report that Walkabout already has 22 students for next year. There are some pending acceptances and he is optimistic that the numbers will rise. Dr. Higgins and Dr. Gardner thanked Rob Angiello for his dedication to the Walkabout program and his outreach to school districts. Mrs. Feldman asked Dr. Gardner to express her thanks to Mr. Angiello as well. Dr. Higgins reported that he shared the latest Capital Projects Proposal with the CSAs on May 19. He has gotten some good feedback and is planning a presentation to one of our component Boards of Education. Dr. Langlois reported that August 23 is a good day for our Board meeting and retreat. The meeting will begin at 3:00 pm. Location to be determined. Dr. Gardner reported that Dr. Langlois' recent APPR Update to Curriculum Council was very well received. She thanked Dr. Langlois for attending and sharing this important information. Mr. Kreps asked Mary to follow-up on a meeting on May 26 at the Mahopac Public Library.
MINUTES 4A	Mr. Kreps moved, and Ms. Schwartz seconded, the approval of the Minutes of the April 27, 2011 Regular Meeting. Mrs. Feldman, Mrs. Brechner, Mr. Kreps, Mrs. Mackay and Ms.

	Schwartz voted aye. Mrs. Lilburne abstained.
TREASURER'S REPORT 4C	The Treasurer's Report for March 2011 was acknowledged. Mrs. Feldman thanked Mr. Currie and the Business Office staff.
CONSENT AGENDA 4D	Mr. Kreps moved, and Mrs. Lilburne seconded, the approval of the Consent Agenda. Mrs. Feldman, Mrs. Brechner, Mr. Kreps, Mrs. Mackay and Ms. Schwartz voted aye. Mrs. Lilburne abstained. The following were approved. Personnel Report RESIGNATIONS AND TERMINATIONS RESIGNATIONS Mary F. Carney, Senior Account Clerk, Full Time, 35 hpw (100%) (Administration – Internal Services, Business Office – Building A), effective 6/29/2011. (Retiring) Elizabeth C. Clarke, Occupational Therapist on Schedule, Part Time, 21 hpw (60%) (Special Education), effective 6/30/2011. (Retiring) Glynn DeBrocky, Physical Therapist on Schedule, Full Time, 35 hpw (100%) (Special Education, Pines Bridge School), effective 6/30/2011. (Retiring) Kevin T. Neary, Maintenance Mechanic (Plumber), Full Time, 37.5 hpw (100%) (Operations & Maintenance, O&M – Garage), effective 7/13/2011. (Retiring) Katherine Sandberg Heller, Teacher – Tenure Area – General Special Education, Full Time, 35 hpw (100%) (Special Education, Blue Mountain Middle School – Hendrick Hudson Central School District, effective 6/30/2011. (Retiring) Barbara Tanguay, Teacher – Tenure Area – General Special Education, Full Time, 35 hpw (100%) (Special Education, RAHS – Fox Meadow), effective 6/30/2011. (Retiring) Janet Uhl, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Mahopac Falls Elementary School), effective 9/26/2011. (Retiring) CHANGE IN STATUS

	Susan Lembo, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Pines Bridge School), effective 9/1/2011 – 6/30/2012. Requesting an extension of Child Care Leave of Absence without Pay. Andrew Niguidula, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, RAHS – Fox Meadow), effective 9/1/2008 – 8/31/2012. Requesting a one-year extension of probationary period. Yonatan Sokal, Psychiatrist Annualized, Part Time, 27.5 hpw (.79 FTE) (Guidance & Child Study Center, Building A), effective 9/1/2010 – 6/30/2011. Reduction in work schedule. Roberta Tuttle, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Pines Bridge School), effective 5/7/2011 – 5/10/2011. Requesting extension of Leave without Pay to fulfill student teaching requirements. APPOINTMENTS CERTIFICATED Judith Ashby, School Library System Coordinator, Full Time, 35 hpw (100%) (Off Schedule, Certificated, Supervisory) 3-Year Probationary Appointment (Curriculum & Instructional Services, Building A, replacement for John Monahan), effective 7/1/2011 – 6/30/2014. Salary $110,000. Fred Ende, Regional Science Coordinator, Full Time, 35 hpw (100%) (Off Schedule, Certificated, Supervisory) 3-Year Probationary Appointment (Curriculum & Instructional Services, Building A, replacement for Abby Bergman), effective 8/1/2011 – 7/31/2014. Salary $125,000 prorated to $114,583.37. Addendum A RESIGNATIONS AND TERMINATIONS RESIGNATIONS Annmarie Santulli, Teacher – Tenure Area – Conservation & Horticulture, Full Time, 35 hpw (100%) (Career & Technical Education, Tech Center), effective 12/31/2011. (Retiring) Dr. Langlois congratulated Mr. Ende on his appointment to the position of Regional Science Coordinator. Mrs. Feldman

	offered her congratulations and welcomed Mr. Ende to P/NW BOCES.
4E	Hourly/Per Diem Personnel Report Fowler Jr., Edmund L., Substitute Teacher – Daily, $85/day, effective 4/16/2011. Fraser-Jackson, Allana, Substitute Teacher – Daily, $80/day, effective 4/12/2011. Green, Hortense S., Clinical Instructor, $45/hour, effective 4/12/2011. Guthman, Rose, Teaching Assistant Special Assignment Hourly, $25/hour, effective 4/26/2011. Lucci, Cristina, Aide as Substitute Teacher, $30/day, effective 4/28/2011. Orozco, William, Cleaner – Hourly, $12.50/hour, effective 4/25/11. Pulice, Louisa, Aide as Substitute Teaching Assistant, $20/day, effective 4/13/2011. Spadaro, Janine, Teaching Assistant Special Assignment Hourly, $25/hour, effective 4/12/2011. West, Debra, Public Relations Assistant Hourly, $35/hour, effective 4/12/2011.
4F	Off Schedule Salaries
4G	Professional Service Contracts
4H	Bid Awards
4I	Donation
NEW BUSINESS/BOARD MEMBER REPORTS	
5A	Discussion of Board Goals for 2011-2012 – Dr. Langlois asked the Board to review the goals in preparation for a discussion on June 21.
5B	Rates for Hourly/Per Diem Personnel 2011-2012 – Mrs. Lilburne moved, and Mr. Kreps seconded, the approval of the Rates for Hourly/Per Diem Personnel for 2011-2012. All members present voted aye.
5C	WPSBA Budget for 2011-2012 – Mr. Kreps moved, and Ms. Schwartz seconded, the approval of the WPSBA Budget for 2011-2012. All members present voted aye.
5D	NSBA Annual Conference – Mrs. Feldman mentioned that the conference will be held in Boston this April and it might be a good opportunity for members to attend.

5E	Memorandum of Understanding Between Manhattanville College, Putnam/Northern Westchester BOCES and The Penn Center for Educational Leadership for Professional Development Services – Mr. Kreps moved, and Mrs. Brechner seconded, the approval of the Memorandum of Understanding Between Manhattanville College, Putnam/ Northern Westchester BOCES and the Penn Center for Educational Leadership. All members present voted aye.
5F	Claims Audit Report, March 2011 – Received and acknowledged. Mrs. Brechner thanked Mr. Currie for the follow-up on the Internal Audit Risk Assessment.
OLD BUSINESS	
6A	APPR Update – The revised regulations were approved by the Board of Regents on May 16 for July 1, 2011 implementation. The revisions reflected feedback from the field. Mrs. Feldman reminded the Board again about early bird registration for the NYSSBA Convention. She asked Mary to follow-up on the Law Conference.
ADJOURNMENT	There being no further business before the Board, Mrs. Brechner moved, and Mrs. Feldman seconded, that the meeting be adjourned. All members present voted aye and the meeting adjourned at 5:55 pm.

Respectfully submitted,

Mary Lorenzo

Approved: 6/21/11