

Putnam/Northern Westchester BOCES
School Library System Council Meeting
September 27, 2016
9:30 am – 11:00 am
Maple Meeting Room

Meeting Minutes

Attendees: Brendan Breen, Patricia Canini, Elena Falcone (WLS), Cathy Gelman, Laura Jensen, Joe Mannozi, Katherine McCabe, Sudha Narsipur, Cynthia Sandler, Kaitlin Torp

Meeting called to order by PC and seconded by LJ

Motion to Approve May 11, 2016 Minutes: LJ made motion, BB seconded

Nomination and election of Council members: Juli Hoffman nominated for her first term, Patricia Canini, Cathy Gelman, Katherine McCabe nominated for their second term. Everyone approved.

Nomination and election of officers: 2015-16 officers to continue in their roles: Brendan Breen; Chair, Teka McCabe; Vice Chair, Cathy Gelman, Secretary

Activity: Community building exercise: *Take What You Want*

New Business:

- A. Approval of 2015-16 Annual Report: Correction made and report was approved by the Council. Once approved by New York State, the report will be posted on the SLS website.
- B. SLS Professional Development Offerings: Discussion about the possibility of having some future offerings outside the school day. Social Studies Framework offering is on 1/20 and 3/14 and next Network Meeting is 11/15.
- C. SLS Calendar for 2016-2017 is accessible through the BOCES School Library System website.
- D. Announcement from Council members of upcoming professional development opportunities:
 - a. Tech and Learning Live. Sudha Narsipur and Shannon Mersand are presenting on Maker Spaces in Princeton, New Jersey.
 - b. Bookfest at Bank Street – October 22nd
 - c. Maker Fair Forum - NY Hall of Science - October 1
- E. WLS Update: Elena is promoting school and public library collaboration and is looking for feedback from Library Media Specialists about opportunities and challenges. Members shared different ways they collaborate with public librarians such as book clubs, book walk, student volunteer liaisons and made suggestions such as building personal relationships as an important step. How can the public library help you meet your goals? elena@wlsmail.org
 - a. Battle of the Books – October 15th at Ossining High School
- F. Discuss agenda for next Council meeting. Please email suggestions.

Next Council Meeting: Tuesday, November 15, 2016, 9:30-11:00 AM

Meeting adjourned: Motion BB, Seconded KM

Putnam|Northern Westchester BOCES School Library System

Council Meeting

November 15, 2016

9:30 am-11:00 am

Attendance:	Brendan Breen, Juli Hoffman, Liz Krieger, Katherine McCabe, Joseph Mannozi, Sudha Narsipur, Susan Polos, Cynthia Sandler, Kaitlin Torp, Francine Vernon.
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Meeting Call to Order: BB, CS

Minutes: Approval CS, SP

- ❖ One Correction: Teka McCabe's last name was misspelled.

Annual Conference:

- ❖ The conference is scheduled for Friday, March 31.
- ❖ As in previous years, there will be LMS breakout sessions and exploratorium.

SLS Professional Development Offerings:

- ❖ Ways to encourage LMS in our network to attend network meetings and professional development offerings.
- ❖ Council members will reach out to LMS in our network who have not been attending.
- ❖ A Google doc will be created with questions we can ask.
- ❖ Some of the issues might be the time of the meetings so next year SLS will try to schedule two meetings in the morning and two-three meetings in the afternoon.
- ❖ Professional Development Hours are needed for NYS for certification and *PNW BOCES* is a certified professional development provider.
- ❖ Joe attended district meetings with librarians and has been sharing workshops as well as meetings and site visits with the Curriculum Council.

SLS Calendar 2016-2017:

- ❖ Correction on the SS

Announcement for Upcoming Professional Development:

- ❖ ALA in Atlanta this year.
- ❖ SLMSNY is an approved provider of professional development.
- ❖ School Library Journal "Day of Dialog" in Manhattan. Invite will be shared but it closes quickly.
- ❖ LMS should try to attend conferences for other subject areas.
- ❖ In district Offering for PD Hours and Teacher Center is approved by the State.

Discuss Agenda for Next Council Meeting:

- ❖ Text study to discuss to help us.

WLS Update:

- ❖ Ways for Public and schools to work together. Many public libraries are not hiring full-time librarians.
- ❖ Promote the Westchester Library System "**Battle of the Books**"

Next Council Meeting:

- ❖ Thursday, January 12, 2017, 3:00-5:00

Motion to end: KM

Meeting adjourned: 11:02

Putnam/Northern Westchester BOCES School Library System

Council Meeting

January 12, 2017

3:30 – 5:00 pm

Present: Patricia Canini, Cathy Gelman, Joe Mannozi, Kaitlin Torp, Francine Vernon

1. Meeting called to order: PC, KT
2. Approval of Library Council Minutes November 15, 2016

Approved: PC, KT

3. New Business:

A. Update on Annual Conference:

March 31st at Southern Westchester BOCES

Conference set-up will be the similar to last year: Keynote speaker, followed by breakout sessions, and Exploratorium focused on social media networking, best apps and websites, maker spaces and other active learning spaces in renovated libraries.

B. Announcement from Council members of upcoming professional development opportunities:

Social Studies Framework, Inquiry & Collaboration – 1/20 & 3/14 at PNW BOCES

C. WLS Update:

Continue to find ways to partner with public libraries.

4. Old Business:

A. Discuss findings of LMS PD reach-out:

In general, districts are short subs and librarians have difficulty getting release time.

In the future, some network meetings will be in the morning and some in the afternoon.

B. Continue text study discussion (topic, format, etc.):

The possibility of having the Council discuss and study a text is still under discussion. In addition, a problem protocol may be a useful activity.

5. Next Council Meeting: Wednesday, March 15, 2017, 9:30-11:00 AM

6. Meeting adjourned: PC, KT

Putnam/Northern Westchester BOCES School Library System

Council Meeting

March 27, 2017

Present: Brendan Breen, Cathy Gelman, Julianne Hoffman, Liz Krieger, Joe Mannozi, Susan Polos, Cynthia Sandler, Kaitlin Torp

1. Meeting Called to order: SP, CS
2. Approval of January 12, 2017 Library Council Minutes: LK, CS
3. New Business:
 - A. Update on Annual conference:
 - Several librarians from PNW BOCES are presenting as well as participating in the Exploratorium
 - Brendan Breen and Tara Phethean – breakout about library spaces
 - Shannon Mershand – facilitating makerspace panel
 - B. Professional Development Survey – some people suggested deeper work on some topics and added new topics. SLS is considering offering a science session similar to the social studies teacher/librarian collaboration workshop that was offered this year. Questions on this year's survey will be more specific.
 - C. 2017-2018 Calendar – an additional network meeting will be added. Draft calendar was presented. First and last network meetings are in the morning and the three middle ones are at 12:00 pm for Network and 2:00 pm for Council.
 - D. Other professional development opportunities:
 - SSL (NYLA's Section School Librarians) conference, Buffalo, May 4-6
 - TLI Tech expo – LHRIC - April 7
 - SLMSSSENY (School Library Media Specialists of Southeastern NY) Conference: Educational Technology for Authentic Lifelong Learning, Newburgh, April 22)
 - E. WLS Update
 - Multi-Language Book Fair – check for location – April 6
 - F. Nominating Committee
 - Five Council members need to be replaced
4. Old Business:
 - A. Discuss findings of LMS PD reach-out – tabled for next meeting
 - B. Continue text study discussion (topic, format, etc.)- tabled for next meeting
5. Meeting Adjourned: BB, KT

Putnam/Northern Westchester BOCES School Library System

Council Meeting

May 11, 2017

Present: Brendan Breen, Patricia Canini, Cathy Gelman, Julianne Hoffman, Laura Jensen, Liz Krieger, Joe Mannozi, Teka McCabe, Sudha Narsipur, Kaitlin Torp

1. Meeting Called to order: LJ, TM
2. Approval of March 27, 2017 Library Council Minutes: PC, LJ
3. New Business:
 - A. Council Nominating Committee: Present Slate of Candidates
Two candidates so far: Dara Berkwits from Mahopac (HS rep) and Ken Behling from Somers (MS rep).
 - B. Results of Professional Development Subcommittee Meeting: The committee reviewed the results of the questionnaire. There were 44 responses (out of 55). Opening network meeting's theme will be goal setting. There will be a check-in of the goals mid-year and the end-year network meeting will be a reflection. Professional development will be tweaked based on people's goals.
 - i. SS Framework workshop will run again: Oct 16 & Dec. 8
 - ii. Joint Conference at Southern Westchester BOCES: April 13th
 - C. SLS Annual Survey
 - i. Format will remain the same as last year.
 - D. Review 2017-2018 SLS Calendar: A draft of the calendar will be sent to the Council for review before the end of June.
 - E. Announcement from Council members of upcoming professional development opportunities:
 - i. SLMSSSENY Annual Spring Symposium – May 20, 2017 - Bear Mountain Overlook Lodge
 - ii. Hudson River Teacher's Center – Brendan Breen working on digital resources for teachers
 - iii. SLJ – Day of Dialog – NYU – May 31st
 - F. WLS Update: Battle of the Books teams of students will begin forming before the summer.
4. Old Business:
 - A. Next year, the Council will have text-based conversations around short professional pieces (e.g. articles) with the goal of fostering the leadership potential of the Council members.
5. Next Council Meeting: Tuesday, September 26, 2017, 9:30 am-11:00 am
6. Meeting Adjourned: PC, TM